

Social Distancing Guidelines for Professional Career Closet

- ❖ All visitors to the closet must wear mask during entire time in the closet.
- ❖ Only one person allowed in closet at a time (with attendant present)
- ❖ Appointments to visit the closet can be made using the “Appointment Scheduler” on the dashboard of College Central Network or at the Career Services link on the SAU Website. Same day appointments can be made by calling Career Development Office at 919-516-5082.
- ❖ Walk-ins are accepted if attendant is present and if there is not someone being serviced in the closet.
- ❖ Attendant will assist with locating visitor’s size to minimize time spent inside the small space.
- ❖ Visitors should be aware of desired size when arriving as there will be **no trying on** items for fitting.
- ❖ **IT IS THE GOAL OF THE CAREER DEVELOPMENT STAFF TO ENSURE THAT WE MAINTAIN A SAFE ENVIRONMENT WITH CLEAN, SANITIZED CLOTHING ITEMS FOR STUDENT PROFESSIONAL USE.**

DONATIONS

- **ONLY ITEMS APPROPRIATE FOR INTERVIEWS OR PROFESSIONAL BUSINESS ATTIRE SHOULD BE DONATED. CASUAL ITEMS WILL NOT BE ACCEPTED.**
 - ONLY **NEW** ITEMS (WITH TAGS) OR **RECENTLY DRYCLEANED** ITEMS (WITH CLEANING TAGS AND PLASTIC) WILL BE ACCEPTED FOR DONATION.
 - ALL ITEMS MUST BE ON HANGERS AND PREPARED FOR PLACING IN INVENTORY.
 - **DO NOT** LEAVE ITEMS IN THE CLOSET WITHOUT AN ATTENDANT PRESENT.
 - **DO NOT** LEAVE ITEMS IN BAGS OUTSIDE CLOSET DOOR.
 - ONLY ITEMS IN GOOD CONDITION (NO DAMAGED OR WORN OUT ITEMS) WILL BE ACCEPTED (Items with broken zippers and missing buttons will not be accepted)
 - *Items not meeting these requirements will not be considered for the Professional Career Closet.*
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FOR QUESTIONS OR FOR ACCESS:

CONTACT OFFICE OF CAREER EXPLORATION, MENTORING AND PROFESSIONAL

DEVELOPMENT AT 919-516-5082

CHESHIRE ROOM #009