

JOB ANNOUNCEMENT

SURE PROMISE CHRISTIAN ACADEMY: TEACHER ASSISTANT

(Full-Time) Located in Raleigh, NC

We are currently looking for a friendly and competent teacher assistant to join our team. If you are a compassionate and self-motivated individual with a specific interest in education, we urge you to apply! In this position, you will be responsible for collaborating with the Lead teachers, supervising students, developing lesson plans, preparing lesson material, and maintaining classroom tidiness.

The successful candidate must enjoy working with children and be devoted to building a nurturing and safe learning environment. To excel in this role, you must demonstrate excellent written and verbal communication skills, as well as in-depth knowledge of classroom activities and teaching methods.

Teacher Assistant Responsibilities:

- Work with the lead teacher to monitor the class schedule.
- Assist teachers with lesson preparation by getting materials ready and setting up equipment.
- Revise lesson material with students individually or in small groups.
- Ensure the classroom environment is safe and clean.
- Oversee students during non-classroom times including in-between classes, during lunch, and on field excursions.
- Collaborate with lead teachers to recognize issues students are facing and recommend solutions.
- Document student progress and communicate with parents to keep them informed.
- Assist Lead teachers to create lesson plans.

- Comply with state, school, and class rules and regulations.
- Attend all training classes, parent conferences, and faculty meetings.

Teacher Assistant Requirements:

- High school diploma or equivalent qualification.
- Experience as a teaching assistant or similar role is a plus.
- Solid understanding of classroom activities and teaching best practices.
- Must have a compassionate and positive attitude.
- Excellent written and verbal communication skills.
- Outstanding interpersonal and presentation abilities.
- Employed 10 months out of each school calendar year (**August to June**)

Compensation:

Salary range/hourly pay is comparable with years of experience and educational background.

Contact:

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